

Twelve Year Program (TYP) Timeline – From Creation to Adoption

2
0
1
5

	January	February	March	April	May	June	July	August	September	October	November	December	
CPDM		New program is created in MPMS		<p>Financial Guidance - Program update work groups continue to meet. Information is periodically shared by PennDOT with all Planning Partners via faxes, memos, and letters. Program "Financial Reports" are periodically (quarterly and yearly) distributed to appropriate Planning Partners.</p> <p>Update timeframes within this document according to the approved schedule.</p>		<p>Review fund categories. Identify those that are new and/or obsolete.</p> <p>Work to identify and correct Approved Costs.</p>	<p>Establish funding buckets in MPMS.</p> <p>Feedback posted to web and shared with Planning Partners.</p> <p>By 7/31 - Draft Financial Guidance is issued.</p> <p>6/15-16 – Spring Planning Partners' meeting</p>	<p>Provide MPMS-Secured Cost/TIP single attach training to District Offices and Planning Partners.</p> <p>Copy the previous TIPs to new TYP.</p> <p>General and Procedural Guidance & Schedule for developing & approving the 2017 Transportation Program are finalized.</p>	<p>Change security to allow District Offices and Central Office to attach to TYP/TIP.</p> <p>Send e-mail reminding District Offices of need to update phase estimates.</p>	<p>By 10/30 – PennDOT District project priorities are shared with Planning Partners. Provide the MPOs/RPOs with a listing of the draft Interstate Management Program projects.</p>			
On-going Process or Meetings				STC members attend Planning Partners' public meetings							<p>Planning Partners, District Offices and CPDM meet to develop draft TIPs.</p>		<p>By 12/30 – MPOs & RPOs meet to discuss the 2017 schedule and guidance.</p> <p>By 12/04 – TIP Negotiations begin</p>
STC & TAC	<p>Complete Transportation Performance Report</p>	<p>STC adopts Public Outreach Plan for TYP update</p>	<p>Distribute Transportation Performance Report</p>	<p>Webcast public meeting period</p> <p>Public comment period open</p>		<p>STC workshops to review comments</p>						<p>12/17 – STC meets and is updated on development of the 2017 Program.</p>	
Other PennDOT Organizations									Districts update project costs and schedules				

STC	CPDM	On-going process or meeting
TAC	MPMS	Other PennDOT organizations

TYP – Twelve Year Program / TIP – Transportation Improvement Program

Note: The purpose of this timeline is to give an overview of the agency and interagency workflow of the TYP Adoption process. The dates and processes may vary with each program.

Twelve Year Program (TYP) Timeline – From Creation to Adoption

2016

	January	February	March	April	May	June	July	August	September	October	November	December	
CPDM	By 1/15 – Complete initial review of preliminary draft TYPs to ensure that Department priorities are reflected, fiscal constraint and year of expenditure are met, and all project phases are accounted for and programmed in the proper year. Conduct individual meetings with MPOs, RPOs, and DOs to review all candidate projects and to agree on projects for inclusion in the Program.	Survey participants on webcast and formats Summary of testimony is submitted to Planning Partners for TIP development. Change security to prohibit District Offices from attaching.	By 03/04 - Counter proposals are presented to Planning Partners and negotiations are CPDM submits comments and proposed program revisions back to MPOs, RPOs, District Offices, and FHWA/FTA. PennDOT identifies changes to air quality significant projects and shares this information.	TYP narrative is developed and projects finalized and posted to website.					Changes are made to regional TYPs based on FHWA/FTA comments. Post published draft TYP on the web and provide a hard copy to District Offices and Planning Partners.	Begin planning process for the next TYP update.	Conduct an AAR of the TYP adoption process. Post adopted TYP and updates on the web. October 2 nd uncommitted Management Actions are deleted. Review fund categories. Identify those that are new and/or obsolete.		
2016								Load data into MPMS ST to do a trial run of Adoption program. Also create and run a report which identifies project/phases that are on the MYAP(s) related to the new TYP but are not on the TYP itself. Send notices to DOs to instruct them to encumber funds prior to TYP expiration or they will lose them.	September 30 th run Adoption program. (See TYP Adoption Document)				
On-going Process or Meetings	Interagency (FHWA, FTA, EPA, and PennDOT) air quality consultation takes place. All air quality significant projects are shared with FHWA, FTA and EPA before conformity determination work begins by Planning Partners.	PennDOT TIP meetings are held. District Offices and CPDM confer on TYPs for fiscal constraint.	By 03/04 – All negotiations are concluded.		Planning Partners hold 30 day public comments period.		By 07/16 – Complete joint public comments period on the STIP/TIPs. By 07/26 – MPOs & MPOs – Formally approve individual TYPs and submit to CPDM.		STIP is approved by FHWA/FTA.	October 1 st TYP adoption is official.			
STC & TAC		Determine how to use public input in TYP review process.		Begin 2nd edition of Transportation Performance Report				STC Quarterly meeting held. TYP is adopted.	Begin 3rd edition of Transportation Performance Report			STC Quarterly meeting held.	
Other PennDOT Organizations			By 3/4 – Environ Justice activities are initiated		By 5/14 - Complete air quality conformity.	Planning Partners adopt TYP.		August – Governor/Secretary, on behalf of the Commonwealth, submits the STIP to FHWA/FTA for review and approval. FHWA coordinates EPA concurrence on the air quality conformity documents.					

STC	CPDM	On-going process or meeting
TAC	MPMS	Other PennDOT organizations

TYP – Twelve Year Program / TIP – Transportation Improvement Program

Note: The purpose of this timeline is to give an overview of the agency and interagency workflow of the TYP Adoption process. The dates and processes may vary with each program.